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ONTARIO

DEPARTMENT OF EDUCATION

1948 SUMMER COURSES

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GENERAL ANNOUNCEMENT

1948 SUMMER COURSES

ONTARIO

ONTARIO DEPARTMENT OF EDUCATION

FOREWORD
FROM THE
MINISTER

Summer Courses are a recognized means of improvement and advancement for the teacher in service. They play an important part in acquainting the teacher with the latest developments in matter and method. They also help to incorporate in our school system all that is best in modern theories and practices of education. For these reasons summer courses have become an established part of our educational system and constitute a most important factor in maintaining its proper progress.

The fact that more than three thousand teachers attended summer courses in this Province in 1947 is an indication that our teachers are aware of the opportunities afforded to them in this way. I hope that the programme of courses outlined in this booklet will attract an even greater number in 1948, and that the stimulus provided by the instruction, activities, and associations will be most valuable to all concerned.

George A. Drew

Minister of Education.

TORONTO, March 1, 1948.

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COURSES AND CENTRES

I. If a sufficient number of duly qualified teachers apply for admission, the following Courses will be provided from July 5th to August 6th, inclusive:

A. By the Department of Education in co-operation with the Department of Agriculture at Guelph, leading to certificates as follows:

1. Agriculture:
   (a) Elementary, Parts I and II,
   (b) Intermediate, Parts I and II,
   (c) Farm Mechanics,
   (d) Specialist's Certificate in Agriculture,
   (e) Inspector's Certificate in Agriculture.

B. By the Department of Education leading to certificates as follows:

2. Art and Crafts:
   (a) Elementary,
   (b) Intermediate,
   (c) Supervisor's,
   (d) Specialist's, at Toronto.

3. Audio-Visual Aids, at Toronto.

4. Auxiliary Education:
   (a) Elementary,
   (b) Intermediate, at Toronto.

5. Commercial Subjects:
   (a) Elementary,
   (b) Intermediate,
   (c) Specialist's, at Toronto.

6. Education, at London, Toronto, and North Bay.

7. Guidance:
   (a) Elementary,
   (b) Intermediate,
   (c) Specialist's, at Toronto.

8. High School Assistant's, Type B, at Toronto.

9. Home Economics:
   (a) Introductory Course (equivalent to Elementary, Type C, Part I and Elementary, Type B, Part I),
   (b) Elementary, Type B, Part II,
   (c) Elementary, Type C, Part II, at Toronto.

10. Industrial Arts and Crafts:
    (a) Elementary, Type B, Parts I and II,
    (b) Elementary, Type A, Parts I, II, and III,
    (c) Specialist's, Parts I, II, and III, at Toronto.
11. Music:
    (a) Vocal (for Elementary Schools), (i) Elementary, Type B, (ii) Intermediate, Type B, (iii) Supervisor's.
    (b) Vocal (for Secondary Schools), (i) Elementary, Type A, (ii) Intermediate, Type A, (iii) Specialist's.
    (c) Instrumental, (i) Elementary, (ii) Intermediate, (iii) Specialist's.

    The Music courses will be given at Toronto.
12. Oral French. See page 24.
13. Physical and Health Education:
    (a) Elementary, Type A,
    (b) Intermediate, Type A,
    (c) Specialist's, at Toronto.

    The above are separate courses for men and women who are qualified to teach in the secondary schools.
    (d) Elementary, Type B,
    (e) Intermediate, Type B,
    (f) Supervisor's, at Toronto.

    The above are combined courses for men and women who are qualified to teach in the elementary schools, and are being offered by the Department of Education with the co-operation of the Department of Health.
14. Primary Methods, Parts I and II, at Hamilton and Ottawa.
15. School Librarianship, Part II, at Toronto.
16. Courses for Teachers in Vocational Schools, at Toronto:
    (a) Course for Vocational School Principal's Certificate,
    (b) Course for Specialist's Certificate,
    (c) Courses for Interim Ordinary Certificate for holders of High School Assistant's Certificates,

II. If a sufficient number of duly qualified teachers apply for admission, the Department of Education will provide Refresher Courses, for the successful completion of which Letters of Standing will be given, as follows:

17. Art and Crafts Refresher (July 5th to July 21st inclusive and July 22nd to August 6th inclusive).
18. Auxiliary Education Refresher Course in Crafts at Toronto (July 12th to July 23rd inclusive).

19. Commercial Subjects Refresher, at Toronto.
    Secretarial and Related Subjects (July 19th to July 23rd inclusive).
    Commercial Department Organization and Administration (July 26th to July 30th inclusive).
20. Home Economics Refresher, at Toronto (July 7th to July 28th inclusive).
21. English Refresher, at Toronto (August 3rd to August 13th, including Saturday, August 7th).
22. Geography Refresher, at Toronto (August 3rd to August 13th, including Saturday, August 7th).
23. Latin Refresher, at Toronto (August 3rd to August 13th inclusive, including Saturday, August 7th).
24. Mathematics Refresher, at Toronto (August 3rd to August 13th inclusive, including Saturday, August 7th).
25. Science Refresher, at Toronto (August 3rd to August 13th inclusive, including Saturday, August 7th).
26. Elementary School Principal's Refresher, at Toronto (July 5th to July 16th inclusive, including Saturday, July 10th).

NOTE: Three publications of the Department of Education deal with summer courses:

1. The General Announcement of Summer Courses, 1948.
   A copy is being sent to each school, with additional copies for the larger schools.
2. The Application Form.
   At least one copy is being sent with the General Announcement. Additional copies may be obtained upon application to the Deputy Minister.
3. Detailed Statements regarding each course.
   Before making application for admission, each teacher is urged to write to the Deputy Minister for the Detailed Statement which gives complete information regarding the course in which he is interested.

GENERAL INFORMATION

ADMISSIONS

1. The admission requirements for each course are outlined on the following pages. Teachers-in-training at the Provincial Normal Schools and the Ontario College of Education are eligible for admission to any of the courses for which they are otherwise qualified.
2. Application forms for admission to the courses should be filled in and addressed to the Deputy Minister, Department of Education, Parliament Buildings, Toronto.

3. For the satisfactory organization of the courses, applications should reach the Department not later than **May 31st.** No assurance can be given that applications received later than this date will be considered. Applicants are advised that Letters of Admission may not be mailed from the Department before June 7th.
4. If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

TRANSPORTATION

Reduced fares will be granted by the Canadian Passenger Association for teachers and dependent members of their families when accompanying them, from stations in Canada. The teacher should purchase a one-way ticket at full fare from his home station to the place of the Summer Course and obtain from the ticket agent a standard convention certificate. Upon presentation of this certificate, signed by the principal of the course, a ticket for the return journey may be purchased at one-third of the regular one-way fare. These reduced fares may be obtained during the three days before the opening of the course and not more than three days after the close of the course, not counting Sundays. Return tickets are valid for 30 days and will permit of stop-overs, but they must be purchased within three days of the close of the course.

REGISTRATION

1. All applicants shall present themselves for registration not later than noon on the first day of the session at the places at which the courses are to be given.
2. In the regular courses, the classes will be organized and the work will begin not later than the morning of the second day.
3. In the refresher courses, the work will begin during the morning of the first day.

ATTENDANCE

As the courses are brief and the work concentrated, regular attendance is required. This applies also to the refresher courses, where there is no provision for admitting teachers who are not prepared to attend regularly for the full period of the course.

With the exception of Refresher Courses and the Oral French Course, classes are not held on Saturdays.

A teacher who is attending any other course is not permitted to enrol for a Departmental Summer Course.

FEES

Each teacher admitted to a regular course, with the exception of ex-service men and women, will be required to pay a fee of $10.00. The fee for each refresher course is $5.00. Fees will be payable at the opening of the course to the principal in charge.

PREPARATION FOR SUMMER COURSES

In the Summer Courses, which are necessarily brief, the subjects cannot be treated in detail. Candidates are, accordingly, expected to make as much preparation as possible throughout the school year.

EQUIPMENT

1. Students in the courses in Agriculture are required to furnish their own working material for plant collections, etc. Such material may be bought at the College. They should also bring field or opera glasses, pocket knives, pocket magnifying glasses, and any books which they possess and have found useful for the work in Agriculture. As a considerable amount of work is taken out of doors, women students should provide themselves with stout suitable wearing apparel for gardening and field trips.

A swimming pool is provided at Guelph. All students should provide themselves with bathing caps. Women students should bring bathing suits. Tennis courts are also provided at Guelph. Those who desire to play should bring their racquets and balls.

2. Students in Home Economics are required to provide themselves with the regulation uniform for work in the food laboratories.

A deposit of $1.00, payable to the principal, is required for each student. This amount, minus the cost of equipment destroyed, will be returned at the end of the course.

3. (a) Students taking Shop Work in Related Trade Subjects should provide themselves with suitable shop clothing (overalls or shop aprons).
   (b) Students taking Part I of the Industrial Arts and Crafts Specialist's course should bring their own hand tools such as: planes, hammer, screwdriver, nail set, spokeshave, cabinet scraper, 1" and ½" chisels, oil stone.

4. All students in the Physical and Health Education Course are required to wear the prescribed costumes in practice classes. The approximate cost of each costume if $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

BOARD AND LODGING

1. (a) Applicants admitted to the Course in Agriculture at the Ontario Agricultural College, Guelph, may obtain board and lodging in residence at the rate of $9.00 a week.
   (b) Application for rooms should be made on or before June 19th, to the President of the College at Guelph. Each application shall be accompanied by $5.00, which will be allowed on the bill for board and lodging, or will be returned in case of illness or other unavoidable cause of absence.

(c) Rooms will be reserved in the order in which applications therefor are received. Each student rooming in residence at the Ontario Agricultural College must bring the following equipment: two pairs of single sheets, two blankets, one pillow, two pillow cases, one bed spread, towels, toilet soap and a laundry bag. All linen should be plainly marked and the student's name should be in distinct letters on the laundry bag.

2. The University authorities in Toronto are prepared to offer limited accommodation to teachers as follows:

   For men—University Residences—A. T. Laidlaw, University of Toronto; W. J. Little, Bursar, Victoria University; The Bursar, Trinity College.

   For women—Whitney Hall, Office of the Dean of Women, University College; Annesley Hall, Office of the Dean of Women, Victoria University; St. Hilda's College, The Bursar, Trinity College.

   Teachers are advised to make arrangements for accommodation as early as possible, without waiting for the receipt of their Letters of Admission.

3. A list of suitable and convenient boarding houses for teachers taking the Primary Methods Course at Hamilton or Ottawa, may be obtained from the Secretaries of the Normal Schools at these centres.

DETAILS OF COURSES

Agriculture

ELEMENTARY

To this course may be admitted applicants who hold professional certificates qualifying them to teach in the schools of the Ontario Provincial System. Teachers may be granted Interim Elementary Agriculture Certificates on the completion of two Summer Courses in Agriculture or on the completion of the following courses:

(i) The Lower School or Middle School course in Agricultural Science, followed by a course at a Normal School and one Summer Session in Agriculture. Only those who have taken the Lower School or Middle School course by actually attending a school in which Agricultural Science is taught in accordance with the High School Regulations and approved by the Departmental Inspector of Agricultural Classes will be granted exemption from one Summer Course. The Winter Reading Course is required of all candidates who are completing the requirements for the Elementary Agriculture Certificate by attendance at one Summer Session.

(ii) The Lower and Middle School courses in Agricultural Science, followed by a course at a Normal School. Only those who have taken the Lower and Middle School courses by actually attending a school in which Agricultural Science is taught in accordance with the High School Regulations and approved by the Departmental Inspector of Agricultural Classes will be entitled to an Elementary Agriculture Certificate.

When teachers make application for an Elementary Agriculture Certificate under Section (ii) above, they should forward with their applications their Lower and Middle School certificates, showing their standing in Agricultural Science, also a statement from the Principal of the School in which they took the course, certifying that they have complied with the requirements of Sections (i) and (ii) above. When applying for exemption from one Summer Course under Section (i) above, they should submit with their applications their Lower or Middle School certificates, showing their standing in Agricultural Science, also a statement from the Principal of the School in which they took the course, certifying to the completion of the prescribed course in Agricultural Science.

NOTE—Teachers who hold certificates of having passed the complete examination in Agriculture of the Lower and Middle School in 1928 or prior thereto, may, on application, accompanied by their certificates, be granted Interim Elementary Agriculture Certificates. Those who in 1928 or prior thereto had passed either the Lower School or the Middle School examinations in Agriculture, but not both, may fulfil the requirements for the Elementary Agriculture Certificate by completing one Summer Session.

INTERMEDIATE

To the course for the Interim Intermediate Agriculture Certificate may be admitted Normal School Masters and other applicants who hold professional certificates qualifying them to teach in High or Continuation Schools and whose academic preparation has included a competent knowledge of Science. The minimum requirement is a First Class certificate with Biology, and either Physics or Chemistry of the Upper School; or a First Class certificate and at least two years of experience in teaching Middle School Chemistry and Physics in a High or Continuation School. The equivalent of Biology and either Physics or Chemistry of the Upper School taken at a University will be acceptable. An applicant who holds an Interim or Permanent Elementary Agriculture Certificate will be admitted to Part II of the course.

FARM MECHANICS

To the Farm Mechanics Course may be admitted teachers who have completed Part I of the course for the Intermediate Agriculture Certificate, teachers who hold the Intermediate Agriculture Certificate, and male teachers who hold the Elementary Agriculture Certificate.

SPECIALIST'S

To the course for the Interim Specialist's Certificate in Agriculture may be admitted teachers who hold an Intermediate Agriculture Certificate and either of the following:

(i) A Specialist's Certificate in Science or a High School Assistant's Certificate, Type A, in Science.

(ii) A High School Assistant's Certificate and who, in addition, have had at least five years of successful experience teaching Science in grades IX, X, XI, XII, or grades IX, X, XIII of a High or Continuation School, including at least two years of teaching Agricultural Science, certified by the proper inspector.

The Interim Specialist's Certificate in Agriculture is awarded to a teacher who holds an Intermediate Agriculture Certificate, a certificate in Farm Mechanics, and who completes successfully the Specialist's Summer Course.

INSPECTOR'S CERTIFICATE IN AGRICULTURE

To the course for the Inspector's Certificate in Agriculture may be admitted Public and Separate School Inspectors and others who have taken or are taking in 1948 the oral and written examinations for the Public School Inspector's Certificate.

Art and Crafts

ELEMENTARY

To this course may be admitted an applicant who holds a certificate qualifying him to teach in the schools of the Ontario Provincial system.

To enrol in this course no previous special training in art or crafts is necessary.

The course is offered so that teachers may have a broad survey of art and crafts activities in relation to general education. It will aid prospective specialists in art and crafts work to discover their particular abilities and in the future to select courses leading to the advanced certificates. Rural teachers or those seeking a refresher course will find this course particularly valuable.

Those enrolled will have a wide choice of the activities offered and thus the individual needs of the teachers, both personal and geographical, will receive attention.

Students will complete several examples of art and crafts work while the integration of this work with other areas of school activity will be stressed. Discussions of contemporary thought in philosophy, psychology and pedagogy connected with art and crafts will be held for those who are interested. Outstanding

specialists in various fields of design will lecture on their particular fields, while the core work of the course will be guided by teachers who have had outstanding success in teaching in the ordinary classroom situation.

A teacher who, in the opinion of the staff of the summer course, shows an intelligent insight into the use of art and crafts in general education and a reasonable technical skill in the manual work completed in the course will be granted an Interim Elementary Art and Crafts Certificate.

For the purposes of the regulations of the Department of Education, this certificate is considered the equivalent of the Interim Elementary Art Certificate, and is accepted as part of the requirement under Circular 72 for a permanent teaching certificate.

INTERMEDIATE

To this course may be admitted an applicant who holds the Elementary Art and Crafts Certificate or the Elementary Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Teachers will continue to explore the various media and techniques with which they dealt in the elementary course. Some specialization in both art and crafts will be expected and artists and craftsmen will assist teachers to achieve greater proficiency in their chosen work. Those enrolled in this course are advised to attend a series of lectures dealing either with recent developments related to art teaching or with trends connected with design.

For the purposes of the regulations of the Department of Education, the Interim Intermediate Art and Crafts Certificate is considered the equivalent of the Interim Intermediate Art Certificate, and is accepted for the purpose of Circular 72.

SUPERVISOR'S

To this course may be admitted an applicant who holds the Intermediate Art and Crafts Certificate or the Intermediate Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Candidates for the Supervisor's Certificate in Art and Crafts will be required to demonstrate an intelligent insight into the use of art and crafts in general education, a reasonable technical skill in the manual work completed in the course, ability in two-dimensional and three-dimensional work, and a knowledge of historical trends in design.

For the purposes of the regulations of the Department of Education, the Interim Supervisor's Certificate in Art and Crafts is considered the equivalent of the Interim Supervisor's Certificate in Art, and is accepted for the purpose of Circular 72.

SPECIALIST'S

To this course may be admitted an applicant who

(a) holds a certificate qualifying him to teach in a high or continuation school or a Collegiate Institute; and
(b) holds an Intermediate Art and Crafts Certificate or an Intermediate Art Certificate.

Candidates for the Specialist's Art and Crafts Certificate will be required to demonstrate a reasonable degree of ability in the execution of both art and crafts. They must also have a knowledge of trends in design and of recent thought in pedagogy, psychology and philosophy connected with art and crafts and specifically related to teaching in secondary schools.

REFRESHER

Two refresher courses will be offered during the summer. To these courses may be admitted any teacher who holds an Elementary, Intermediate, Supervisor's or Specialist's Art or Art and Crafts Certificate.

The first refresher course will be held from July 5th to July 21st inclusive, and the second from July 22nd to August 6th inclusive.

Each student enrolling in a refresher course will select his own programme from the many units of work offered. This programme must be approved by the Principal.

Audio-Visual Aids

To this course may be admitted teachers who are qualified to teach in the Elementary and Secondary schools of the Ontario Provincial System.

The course will be held at the Central Technical School, 275 Lippincott St., Toronto, from July 5th to August 6th inclusive.

The aim of this course is to assist teachers in the selection and utilization of all types of Audio-Visual aids. Practice in the evaluation of the various kinds of Audio-Visual instructional material will be given. It is planned to give considerable prominence to the workshop technique, with units in filmstrips, film evaluation, radio and recordings, lesson plan preparation and utilization of Museum resources. Training in the operation of various types of projectors will be provided

Those enrolled will have an opportunity to become thoroughly familiar with the films and slides available from the Visual Education Branch, and should acquire a good appreciation of recent developments and trends in the utilization of Audio-Visual Aids.

Because of limited accommodation, the Department reserves the right to limit the enrolment in this course. An Audio-Visual Aids Certificate will be granted upon successful completion ot the course.

Auxiliary Education

ELEMENTARY

The courses leading to the Interim Elementary Auxiliary Education Certificates are of three types:

TYPE I—OPPORTUNITY AND HANDICRAFT

For teachers who wish to qualify for positions in regular auxiliary opportunity and handicraft classes. The subjects of the course are: special psychology; intelligence testing; special methodology; crafts.

TYPE II—SPEECH CORRECTION AND LIP READING

For teachers who wish to qualify for positions in regular auxiliary speech correction and lip reading classes. The subjects of the course are: special psychology; intelligence testing; speech correction; lip reading.

TYPE III—REMEDIAL TEACHING

For teachers who wish to qualify for positions in tutorial and remedial teaching classes. The subjects of the course are: special psychology, intelligence testing; mental hygiene, enterprises; remedial reading.

To one of these courses may be admitted a teacher who

(a) holds a certificate qualifying him to teach in the provincial schools of Ontario; and

(b) submits the statement which is printed on the application form signed by his inspector, that he has taught successfully in the schools of Ontario for at least two years.

The Interim Certificate granted upon successful completion of one of these courses will be valid for two years. It is accepted for the purposes of Circular 72. The Department of Education is not providing for a Permanent Elementary Auxiliary Education Certificate.

INTERMEDIATE

The courses leading to the Interim Intermediate Auxiliary Education Certificate are of five types:

TYPE I—OPPORTUNITY AND HANDICRAFT

For teachers who wish to qualify for permanent positions in auxiliary opportunity and handicraft classes. The subjects of the course are: remedial teaching; mental hygiene; enterprise work; advanced intelligence testing; remedial reading; observation of clinical procedures.

TYPE II—SPEECH CORRECTION AND LIP READING

For teachers who wish to qualify for permanent positions in auxiliary speech correction and lip reading classes. The subjects of the course are: speech correction; lip reading; advanced intelligence testing; remedial teaching; observation of clinical procedures.

TYPE III—REMEDIAL TEACHING

For teachers who wish to qualify for permanent positions in auxiliary tutorial opportunity classes. The subjects of the course are: remedial teaching; advanced intelligence testing; speech correction; mental hygiene; remedial reading; observation of clinical procedures.

TYPE IV—SIGHT SAVING

For teachers who wish to qualify for permanent positions in auxiliary sight saving classes. The subjects of this course are: enterprise work; sight saving methods and materials; remedial teaching; mental hygiene; advanced intelligence testing; observation of clinical procedures.

TYPE V—HOME INSTRUCTION AND HOSPITAL

For teachers who wish to qualify for permanent positions in auxiliary home instruction and hospital classes. The subjects of this course are: home instruction methods; hospital methods; remedial teaching; advanced intelligence testing; mental hygiene; enterprise work; observation of clinical procedures.

To one of these courses leading to a Type I, II or III Certificate may be admitted a teacher who holds

(a) an Interim Elementary Auxiliary Education Certificate of the corresponding type; or
(b) an Auxiliary Education Certificate of the corresponding type granted prior to 1947.

To one of these courses leading to a Type IV or V Certificate may be admitted a teacher who holds

(a) an Interim Elementary Auxiliary Education Certificate, Type I, II or III; or
(b) an Auxiliary Education Certificate granted prior to 1947.

The Interim Intermediate Auxiliary Education Certificate granted upon successful completion of one of these courses will be valid for two years. It is accepted for the purposes of Circular 72. Permanent Intermediate Auxiliary Education Certificates are provided for.

REFRESHER COURSE IN CRAFTS (July 12 to July 23)

Holders of Auxiliary Class Certificates will be admitted to this course in which plastics, leatherwork, tailoring projects, moulding and turning clay, and other projects will be offered. This course cannot be taken in conjunction with another Auxiliary Education Summer Course.

Commercial Subjects

ELEMENTARY

To this course may be admitted teachers who hold Second Class certificates or more advanced certificates.

INTERMEDIATE

To this course may be admitted teachers who hold Elementary Commercial Certificates.

SPECIALIST'S

To this course may be admitted teachers who hold Intermediate Commercial and High School Assistant's certificates.

ONE-WEEK REFRESHER COURSES

Admission: To these courses may be admitted teachers who hold Commercial Specialist's certificates or teachers holding First Class and Intermediate Commercial certificates.

How conducted: The courses will be conducted on a seminar basis, the chairman for each day's topic being selected from the group enrolled. Opportunity will be provided during the morning sessions to visit the regular summer school classes to review teaching methods.

Each course is planned as a complete unit so that teachers may attend either or both weeks.

SECRETARIAL AND RELATED SUBJECTS (July 19th to July 23rd inclusive).

Course construction; methods of teaching; integration and co-ordination of the secretarial subjects; typing, duplicating and recording equipment; trips to offices.

COMMERCIAL DEPARTMENT ORGANIZATION AND ADMINISTRATION (July 26th to 30th inclusive).

Time table construction, commercial option for general course; courses, equipment, supplies; supervision; placement and follow-up.

NOTE—Most of the courses require preparatory study before attendance at the Summer Course. Teachers should make early application for admission in order that they may be sent their time-tables and detailed information regarding the courses well in advance of the opening date.

Supplemental examinations will be provided during the first week of the Summer Course for those candidates who have credit for attendance in certain subjects but have not obtained standing. These examinations will begin on the afternoon of July 5th.

In all subjects of the Specialist's Course, except Business Machines, extension courses with the Department of Extension, University of Toronto, must be completed prior to enrolment in these subjects at the Summer Course.

Education

The course leading to an Education Certificate consists of one summer session. This certificate is one of the essential requirements for the Permanent First Class Certificate and may be obtained either before or after the other requirements for that certificate are completed.

The course deals with Educational Psychology, School Administration and Special Methodology.

To this course may be admitted a teacher who

(a) holds an Interim or Permanent Second Class Certificate, or an Interim or Permanent First Class Certificate; and

(b) submits the statement printed on the application form signed by his inspector, that he has taught successfully in the public or separate schools of Ontario for at least two years.

This course will be a valuable refresher course for any teachers who hold Permanent Certificates and wish to become acquainted with recent developments in education. Full-time attendance is required of all who enrol in the course.

Guidance

ELEMENTARY

1. To this course may be admitted a teacher who
   (a) holds a Permanent Second Class Certificate or a more advanced permanent teaching certificate, and
   (b) submits the statement of recommendation for the course printed on the application form signed by an Inspector, a Principal, or the Provincial Director of Guidance.
2. The subjects of the course will include the following:
   (a) Principles and Techniques of Guidance,
   (b) Tests and Measurements,
   (c) Group Work in Guidance.
3. Teachers who complete successfully the required term work and pass the final examination will be granted Interim Elementary Guidance Certificates.

INTERMEDIATE

1. To this course may be admitted a teacher who holds an Interim or Permanent Elementary Guidance Certificate.
2. The subjects of the course will include the following:
   (a) Mental Hygiene and Child Study,
   (b) Clinical Procedures and Counselling Techniques,
   (c) Organization and Administration of Guidance.

3. Teachers who complete satisfactorily the required term work and pass the final examination will be granted Interim Intermediate Guidance Certificates.

SPECIALIST'S

1. To this course may be admitted a teacher who holds an Interim or Permanent Intermediate Guidance Certificate.

2. The subjects of the course will include the following:

   (a) Advanced Work in Tests and Statistics,

   (b) Personality Adjustments,

   (c) The Occupational World with a Survey of Related Education and Training.

3. Teachers who complete satisfactorily the required term work and pass the final examination will have satisfied the attendance requirements for the Specialist's Certificate in Guidance.

High School Assistants, Type B

To the Summer Course for the Interim High School Assistant's Certificate, Type B, may be admitted teachers who have completed their academic standing for admission to the Ontario College of Education and (1) who hold First Class certificates issued on the completion of one session of attendance at an Ontario Normal school, and who have had at least three years of successful teaching experience in the Public, Separate or Continuation Schools of Ontario; or (2) who hold Permanent Second Class certificates issued after the completion of one session of attendance at an Ontario Normal School, and who have had at least six years of successful teaching experience in the Public or Separate Schools of Ontario; or (3) who hold Permanent Second Class certificates issued on the completion of a second session of attendance at an Ontario Normal School, or (4) who hold Interim Vocational certificates and have had at least two years of successful teaching experience in the Vocational Schools of Ontario.

NOTE 1.—Candidates who have been admitted to the Summer Session leading to the High School Assistant's Certificate, Type B, who attend throughout the session and who successfully pass the examinations at the close of the session shall be granted by the Minister of Education an Interim High School Assistant's Certificate, Type B. The recommendation, however, will be withheld until the candidate has satisfied the examiners that he is competent to teach efficiently the subjects of the High School courses either by undergoing practical tests or by submitting statements from Inspectors of Public, Separate, or Continuation Schools that he has taught successfully, for at least two years, Ontario school courses of a grade not lower than Grade V of the Public or Separate Schools.

Service personnel may count a year of service for a year of teaching experience up to a maximum of two years, but such candidates will be required to take a practical test in teaching.

NOTE 2.—Candidates who are otherwise qualified and who hold Permanent First Class Certificates issued on the completion of a second session of attendance at an Ontario Normal School, or who hold Permanent First Class Certificates and for at least the last two years of their teaching experience have been graded better than "Average" by their Inspectors, shall be admitted to the final examinations of the regular College session leading to an Interim High School Assistant's Certificate, Type B, without further attendance.

NOTE 3.—Other candidates who are otherwise qualified and who hold First or Second Class certificates are required to attend the High School Assistant's, Type B, course from January to June before they are admitted to the final examinations leading to an Interim High School Assistant's Certificate, Type B.

NOTE 4.—Candidates who are otherwise qualified and who present evidence of professional training in other provinces or countries may be admitted to the final examinations of the regular College session leading to an Interim High School Assistant's Certificate, Type B, with such attendance as the Minister, in the light of the evidence, may require.

NOTE 5.—Candidates who have been notified that they will be admitted to the final examinations of the regular College session leading to an Interim High School Assistant's Certificate, Type B, without further attendance (see notes 2 and 4), may, if they prefer, be admitted to the Summer Course, provided that they have not written the final examinations of the regular College session in May, 1948.

NOTE 6.—The Interim High School Assistant's Certificate, Type B, was formerly called the Interim High School Assistant's Certificate. The academic requirements for admission to the High School Assistant's, Type B, course is a University degree obtained on graduation from a regular university course approved by the Minister of Education as to admission requirements and as to content of the undergraduate courses.

NOTE 7.—The Interim High School Assistant's Certificate, Type A, was formerly called the Interim High School Specialist's Certificate. The academic requirements for the High School Assistant's Certificate, Type A, are the same as for the former High School Specialist's Certificate. Only the High School Assistant's, Type B, course is offered in the summer course.

Home Economics

INTRODUCTORY COURSE

This course deals with the fundamentals of Home Economics education, including the study of: nutrition, meal preparation and service, clothing construction, textiles, home care, and family living.

To this course may be admitted a teacher who holds an Interim or Permanent Second Class, First Class, or High School Assistant's Certificate.

The course is designed to serve as a prerequisite for teachers who wish to qualify for the following certificates:

Elementary Type C—valid in elementary schools in rural and small urban communities;

Elementary Type B—valid for part-time teaching in Grades IX and X of high and continuation schools, if otherwise qualified.

NOTE 1.—This course is equivalent in value to Elementary Type C, Part I and Elementary Type B, Part I of previous years.

NOTE 2.—Teachers who hold a High School Assistant's Certificate and who successfully complete the Introductory Course in Home Economics will be admitted to the Elementary Type B, Part II summer course.

ELEMENTARY, TYPE C, PART II

To this course may be admitted a teacher who holds Part I of the Elementary Home Economics Certificate, Type C.

NOTE 1.—This course is provided to enable teachers in rural and small urban schools, with the exception of large graded rural schools, to present to the pupils many of the aspects of the Home Economics course, including the supervision of a school lunch programme.

NOTE.—A candidate for admission to the one-year course for the Interim Intermediate Home Economics Certificate who holds an Elementary Home Economics Certificate, Type C, will be exempted from attendance during the autumn term.

ELEMENTARY, TYPE B, PART II

To this course may be admitted a teacher who has successfully completed the Introductory Course (Summer Session 1947) or the Elementary, Type B, Part I, course of previous years.

NOTE—A teacher who successfully completes this course will be qualified to teach Home Economics part time in Grades IX and X of high and continuation schools if otherwise qualified.

REFRESHER COURSES

To these courses may be admitted a teacher who holds:

(a) a Specialist's certificate in Home Economics, or

(b) an Intermediate certificate in Home Economics, or

(c) an Elementary Home Economics Certificate, Type A.

These courses are offered to qualified teachers who wish to equip themselves with current information pertaining to the subject of Home Economics.

The Refresher Courses to be provided are:

(a) Dressmaking, Part I (July 7th to 28th inclusive).

(b) Dressmaking, Part II (July 7th to 28th inclusive).

NOTE—To this course may be admitted teachers who have completed Part I of the Special Dressmaking course prior to September 1st, 1939.

NOTE—In addition to practical dressmaking, these courses will include units of special interest to teachers of Clothing and Textiles.

Industrial Arts and Crafts

ELEMENTARY, TYPE B

To Part I of this course may be admitted teachers who hold a Second Class Certificate or a more advanced teaching certificate.

An applicant who has completed satisfactorily Part I of the course for the former Manual Training Certificate, Type B, or Part I of this course, may be admitted to Part II of this course.

An applicant who has completed satisfactorily Part I of the Industrial Arts and Crafts course, Type A, may be admitted to Part II of this course.

NOTE—The regulations respecting Industrial Arts and Crafts in rural public and separate schools provide that the Elementary Type B certificate is valid in rural public and separate schools, graded and ungraded. The regulations respecting Industrial Arts and Crafts in urban public and separate schools provide—

(a) that the Elementary Type B certificate is valid in a small urban school which, upon the recommendation of the inspector, has been required to operate under the regulations respecting rural schools;

(b) that the Elementary Type B certificate is not valid in a large graded rural school which, upon the recommendation of the inspector, has been required to operate under the regulations respecting urban schools.

Length of Course—two summer sessions of 125 clock hours each. Part I and Part II will be offered in 1948.

ELEMENTARY, TYPE A

To Part I of this course may be admitted teachers who hold a First Class Certificate or a High School Assistant's Certificate.

An applicant for admission to Part II must

(a) hold an Interim or Permanent Elementary Industrial Arts and Crafts Certificate, Type B; or

(b) have completed

(i) Part I of this course to the satisfaction of the Principal and the teaching staff;

(ii) the Industrial Arts and Crafts option of the course leading to a High School Assistant's Certificate at the Ontario College of Education; or

(iii) the Industrial Arts and Crafts course leading to the degree of Bachelor of Science in Agriculture.

An applicant for admission to Part III shall hold a letter of standing for Part II.

Where an applicant holds an Interim or Permanent Elementary Manual Training Certificate, Type B, or an Interim or Permanent Elementary Industrial Arts and Crafts Certificate, Type B, he shall be exempted from taking Part I.

NOTE—The Elementary, Type A certificate is valid for part-time instruction in grades IX and X in public and separate, high or continuation schools.

Length of Course—three summer sessions of 150 clock hours each. The course is divided into Part I, II and III and must be taken in order. Parts I, II and III will be offered in 1948.

NOTE—The Elementary Certificate, either Type A or Type B, or Part I of the Elementary Certificate, Type A or Type B, is required for admission to the one-year course leading to the Intermediate Certificate.

SPECIALIST'S

To this course may be admitted teachers holding the Intermediate Manual Training Certificate or the Intermediate Industrial Arts and Crafts Certificate and who have had one year of subsequent successful teaching experience certified by the Inspector of Industrial Arts and Crafts.

Length of Course—three summer sessions of 200 clock hours each. The course is divided in Parts I, II and III, which must be taken in order.

Parts I, II and III will be offered in 1948.

Music

VOCAL (for Elementary Schools)

(1) Elementary, Type B. To this course may be admitted applicants who hold certificates qualifying them to teach in the public and separate schools of Ontario, or who hold the equivalent of Grade XII standing and have had musical training equivalent to the training required for a Grade II Theory Certificate of the Royal Conservatory of Music of Toronto.

(2) Intermediate, Type B. To this course may be admitted applicants who hold the Elementary, Type B, Certificate, or who submit evidence of successful completion of an equivalent course.

(3) Supervisor's. To this course may be admitted applicants who hold the Intermediate, Type B, Certificate, or who submit evidence of successful completion of an equivalent course.

VOCAL (for Secondary Schools)

(1) Elementary, Type A. To this course may be admitted applicants who are qualified to teach in the secondary schools of Ontario, or who are intending to complete continuation school qualifications by this course, or who, in the opinion of the Provincial Director of Music, are competent to teach vocal music in the secondary schools and have had musical training equivalent to the training required for the Grade II Theory Certificate of the Royal Conservatory of Music of Toronto.

(2) Intermediate, Type A. To this course may be admitted applicants who hold the Elementary, Type A, Certificate, or who submit evidence of satisfactory completion of an equivalent course.

(3) Specialist's. To this course may be admitted applicants who hold the Intermediate, Type A, Certificate, or who submit evidence of satisfactory completion of an equivalent course.

NOTE—Applicants admitted to the Elementary Vocal, Type A, Course in 1945 or later are advised that before being admitted to the Specialist Course they must hold, in addition to the Intermediate Certificate—

one of

(i) The degree of Bachelor of Music of the University of Toronto,
(ii) The degree of Bachelor of Arts obtained in the honour course in Music at the University of Toronto,
(iii) The associate Vocal (Teacher's) Diploma of the Toronto Conservatory of Music,
(iv) The School Music Certificate of the University of Toronto,
(v) The Special Music Certificate of Queen's University,
(vi) The Music Graduate in Pedagogy Diploma of the University of Western Ontario; or
(vii) The Associate Vocal (Teacher's) Diploma of the Western Ontario Conservatory of Music.

INSTRUMENTAL

(1) Elementary. To this course may be admitted applicants who hold certificates qualifying them to teach in the schools of the Ontario provincial system and who, in the opinion of the Provincial Director of Music, are competent to teach instrumental music in the schools of Ontario.

(2) Intermediate. To this course may be admitted applicants whol hold the Elementary certificate or who submit evidence of successful completion of an equivalent course.

(3) Specialist's. To this course may be admitted applicants who hold the Intermediate certificate or who submit evidence of successful completion of an equivalent course. See also note below.

NOTE—Applicants admitted to the Elementary Instrumental Course in 1945 or later, are advised that before being admitted to the Specialist's Course they must hold, in addition to the Intermediate Certificate, one of the degrees, certificates and diplomas listed in Note 1 above, except that the diplomas listed in (iii) and (iv) must be in Piano, Organ, Violin or some other instrument, rather than Vocal.

Oral French

To this course may be admitted the holders of professional certificates qualifying them to teach in the secondary schools of the Ontario provincial system, whose academic preparation has fitted them to teach French.

The course will be held in the Province of Quebec from July 5th to August 6th, inclusive.

This course is provided to enable teachers of French to improve themselves in French pronunciation, conversation and composition, as well as in methods of teaching the subject. The examination at the conclusion of the course is optional. Candidates who are successful in passing the examination will be granted a certificate.

Physical and Health Education

Separate courses will be offered at Toronto for men and women, each leading to the following certificates:

ELEMENTARY, TYPE A

To this course may be admitted a teacher who holds a certificate qualifying him to teach in the high, continuation or vocational schools or collegiate institutes or who intends to complete continuation school qualifications by this course.

INTERMEDIATE, TYPE A

To this course may be admitted

(a) A teacher who holds the Elementary Physical and Health Certificate, Type A,

(b) A teacher who holds the Intermediate Physical and Health Education Certificate, Type B, and is qualified to teach in the secondary schools, and

(c) An ex-service man or woman teacher who has been honourably discharged and who is qualified to teach in the secondary schools.

SPECIALIST'S

To this course may be admitted

(a) A teacher who holds an Intermediate Physical Education Certificate, Type A, and who has taught for a period of at least one year in a secondary school in Ontario, or in Grades IX or X of a public or separate school in Ontario,

(b) A teacher who holds a Supervisor's Certificate in Physical Education and who holds a High School Assistant's Certificate, and

(c) A teacher who has been honourably discharged from active service and who holds a High School Assistant's Certificate, and either an Elementary or an Intermediate, Physical and Health Education Certificate, Type A.

A combined course will be offered at Toronto for men and women, leading to the following certificates:

ELEMENTARY, TYPE B

To this course may be admitted a teacher who holds a certificate qualifying him to teach in the public and separate schools of Ontario.

INTERMEDIATE, TYPE B

To this course may be admitted

(a) A teacher who holds the Elementary Physical and Health Education Certificate, Type B, or a certificate in Health Teaching granted before September 1st, 1946; and

(b) A teacher who has been honourably discharged from active service in His Majesty's forces and who is qualified to teach in the public or separate schools of Ontario.

SUPERVISOR'S

To this course may be admitted

(a) A teacher who holds an Intermediate Physical and Health Education Certificate, Type B, and

(b) A teacher who holds a certificate in Health Teaching granted before September 1st, 1945, or who holds an Elementary Physical Education Certificate, Type B, and has been honourably discharged from active service in His Majesty's forces.

Primary Methods

The course leading to an Interim Primary Methods Certificate consists of two summer sessions as follows:

Part I, dealing with special educational psychology, administration and methods and activities in Kindergarten and Kindergarten-Primary, and

Part II, dealing with special educational psychology and administration and methods and activities in Grades I and II.

To either Part may be admitted an applicant who

(a) holds an Interim or Permanent First or Second Class Certificate, or

(b) is enrolled as a teacher-in-training at an Ontario Normal School.

Either Part I or Part II may be taken first. A letter of standing will be given upon the successful completion of each Part. An Interim Primary Methods Certificate will be granted to the holder of letters of standing for both Parts.

This certificate is valid in Kindergarten-Primary, Grades I and II of a public or separate school.

Letters of standing in either or both Parts will be accepted as part of the requirements under Circular 72 for permanent teaching certificates.

NOTE 1.—The holder of Part I of the Kindergarten-Primary certificate may complete her standing for Part II of this certificate by successful attendance at the course in either Part I or Part II of Primary Methods.

School Librarianship

The purpose of this course is the better training of teachers for schools in which library supervision as well as teaching duties may be required.

The course leading to a certificate in School Librarianship consists of two parts, Part I and Part II. Part II will be given in 1948.

To this course may be admitted holders of the High School Assistant's Certificate who have successfully completed Part I of the course in School Librarianship and have had experience in school library work.

The course includes Book Selection; Reference Work; Boys' and Girls' Literature; Psychology of the Adolescent and other topics pertaining to work with young people. Seminars in Cataloguing and Classification will be held. Standing will be granted on practical tests and written examinations in the subjects of the course.

Registration is limited to thirty-five students.

Courses for Teachers in Vocational Schools

VOCATIONAL SCHOOL PRINCIPAL'S CERTIFICATE

This course is intended to provide such knowledge and appreciation of wage-earning occupations, and the problems and organization of vocational schools as may be required for a Vocational School Principal's Certificate under Reg. 49 (3) (a) of the Regulations for Vocational Schools.

Part II will be offered in 1948. Part I shall be taken before Part II.

Part III will be done extra-murally. Upon completion of Part II, and by arrangements with the candidate, details of the assignments will be supplied upon application to the Director of Vocational Education.

PART I

History and Philosophy of Vocational Education.
Organization of and Regulations governing Vocational Schools.
Industrial organization and Labour Legislation.
Vocational and Educational Guidance.

PART II

Supervision.
Educational Legislation.
Analysis of Current Educational Trends.
Current Topics by Special Speakers.

PART III

A research assignment on current problems related to Vocational Education.

Requirements for admission

To this course may be admitted a teacher who

(a) holds a High School Principal's Certificate, and
(b) submits the statement printed on the application form signed by an inspector, that he has taught successfully for at least five years in the secondary schools of Ontario.

SPECIALIST'S CERTIFICATE

The course for an Interim Specialist's Certificate in a vocational subject provides for summer courses in Economics, Industrial History, advanced courses in General Principles and Special Methods in Vocational Education and Related Work.

Requirements for admission

A Permanent Ordinary Certificate in a vocational subject, Grade XIII standing in English (Composition and Literature) and any other four papers, and an above average grading by the Provincial Inspectors.

INTERIM ORDINARY CERTIFICATE

NOTE—For applicants with High School Assistant's Certificates.

Applicants who hold Permanent High School Assistant's Certificates and who have the necessary trade experience to teach a Vocational subject may take a summer course toward an Interim Ordinary Certificate.

The course includes the study of Vocational School Regulations, Methods of Instruction, Trade Analysis, Courses of Study, Shop Plan and Equipment List.

The applicant shall be required to pass an examination designed to test his attainments as a skilled worker in the trade concerned.

The examination shall be on the fundamental principles, operation, processes, and skills of the trade, and shall be in two parts: (a) written, (b) practical. In the practical examination he shall be required to show his skill in a performance test. This examination will be given by the Ontario College of Education at times and places to be arranged.

ADMISSIONS

See page 7 of this Announcement for GENERAL INFORMATION on admission, transportation, registration, attendance, and similar details.

English Refresher

To this course may be admitted teachers who are qualified to teach in the secondary schools of the Ontario provincial system.

The course will be given at the Ontario College of Education, Toronto, from August 3rd to August 13th, including Saturday, August 7th, and will include the planning of courses, teaching techniques, and other topics of special interest to teachers of English.

Geography Refresher

To this course may be admitted teachers who are qualified to teach in the secondary schools of the Ontario provincial system.

The course will be given at the Ontario College of Education, Toronto, from August 3rd to August 13th, including Saturday, August 7th.

Information regarding this course may be obtained from the Deputy Minister after March 1st, 1948.

Latin Refresher

To this course may be admitted teachers who are qualified to teach in the secondary schools of the Ontario provincial system.

The course will be given at the Ontario College of Education, Toronto, from August 3rd to August 13th, including Saturday, August 7th. It will include (a) a review of the more important and difficult sections of the Lower and Middle School courses, (b) selected parts from the new course in Grade XIII which was introduced in September, 1947, and (c) teaching methods as applied to Lower, Middle and Upper School courses.

Mathematics Refresher

To this course may be admitted teachers who are qualified to teach in the secondary schools of the Ontario provincial system.

The course will be held at the Ontario College of Education, Toronto, from August 3rd to August 13th, including Saturday, August 7th.

The course will include consideration of such topics as:

(a) objectives in teaching mathematics;
(b) methods of achieving these objectives;
(c) the place of oral work;
(d) remedial instruction in arithmetic.

Group investigation and discussion of topics related to the teaching of mathematics will form an integral part of the course.

Science Refresher

To this course may be admitted teachers who are qualified to teach in the secondary schools of the Ontario provincial system.

The course will be given at the Ontario College of Education from August 3rd to August 13th, including Saturday, August 7th.

Demonstrations and discussions planned to help the Science teacher will make up the course. Methods and techniques for teaching the Sciences will be emphasized. Teachers will be asked to present specific problems based upon their teaching experiences. If there is a sufficient enrolment, classes will be held in Lower School General Science, Middle School Chemistry, and Middle School Physics.

Elementary School Principals' Refresher

If a sufficient number apply for admission, this course will be given in Toronto from July 5th to July 16th inclusive, including Saturday, July 10th.

The course will deal with modern methods of administration and supervision, the training of teachers in service, the school programme and mental hygiene, the relationship of the school to the community and the function of the principal with regard to public relations. Early application for admission is recommended, in order that those who plan to attend may be asked to submit topics for consideration.

Letters of Standing will be given to those who attend regularly and do satisfactory work.

To the course may be admitted a teacher who

(a) holds either a Permanent Second Class or a Permanent First Class Certificate; and
(b) submits the statement which is printed on the application form, signed by his inspector, that he has served for at least two years as principal of an Ontario public or separate school having at least three classrooms in use.

EXAMINATIONS

Summer Course Examinations

1. Examinations for certificates will be held at the close of each Summer Course at the centres of instruction. Applications for admission to these examinations shall be made to the Principals, from whom time-tables may be obtained.

2. No fees are charged for these examinations.

3. To qualify for admission to these examinations, each candidate shall have been duly admitted to a Summer Course, shall have attended regularly and shall have completed satisfactorily the work of the course. Attendance is not obligatory in the case of candidates who have taken a course elsewhere which the Minister of Education has approved as the equivalent of the course prescribed for the certificate concerned.

Appeals

A candidate who fails at the Summer Course examination for a certificate may have his case reconsidered if within two weeks after the announcement of the results, his appeal, with the required fee of $2.00, and a statement of the grounds upon which it is based, is lodged with the Deputy Minister. The fee will be refunded if the appeal is sustained.

August Examinations in Grade XIII Subjects

(1) The Department of Education is not providing Summer Courses in Grade XIII subjects in 1948.

(2) Examinations in the subjects of the Grade XIII Normal Entrance courses will be held in August at Ottawa, Toronto, London, North Bay, and at Haileybury, Peterborough, and Windsor, if a sufficient number of applications are received. Additional centres may be provided in the districts of Northern Ontario if the number of applications warrants their establishment. Question papers will be provided in Grade XIII

English (Literature and Composition), History, Algebra, Geometry, Trigonometry and Statics, Physics, Chemistry, Botany, Zoology, Latin (Authors and Composition), French (Authors and Composition), French for French-speaking candidates (Literature and Composition), German (Authors and Composition). Full information, including forms of application and copies of the time-table, may be obtained from the Deputy Minister on or about July 15th.

COMMUNITY LEADERSHIP

A two weeks' Institute in Community Leadership will be offered by the Community Programmes Branch of the Department of Education.

The course will deal with leadership techniques in community organization, drama, music, group discussion, social and physical recreation. The Institute will probably be held during the last two weeks in August, but details are not yet available. Those interested may write for further details to Community Programmes, Department of Education, 206 Huron Street, Toronto 5.

ENROLMENT BY SUBJECTS

1947

Agriculture	60
Art and Crafts	336
Audio-Visual Aids	41
Auxiliary Education	147
Commercial Subjects	111
Education	682
Guidance	164
High School Assistant's, Type B	120
Home Economics	86
Industrial Arts and Crafts	153
Music	408
Oral French	36
Physical and Health Education	215
Primary Methods	112
School Librarianship	22
Vocational Courses	55
English Refresher	43
Latin Refresher	28
Elementary School Principals'	84
High School Principals'	37
Total	3,164